

TEACHING AND LEARNING

CODE: P052

Section: Academia/ Human Resources
Procedure Owner: Academia

PROCEDURE

The purpose of this policy is to ensure that teaching and learning at the Institute of Tourism Studies is of the highest standard and promotes an inclusive environment at both teaching and learning levels. The Institute of Tourism Studies provides such environment through appropriate strategies, including the use of adequate classrooms and practical environments both at the institute and through work placements.

The Board of Studies and the Programme Quality Validation Board are the appropriate mechanisms of ensuring that the programmes respect the Bologna process and that each programme is written with the appropriate workload and learning outcomes. The modules themselves promote autonomous learning and collaborative learning. Research is part of learning.

The progression chart in the ITS prospectus provides a wide range of programmes that provides career opportunities and also pathways to other programs. The Institute of Tourism Studies also has a Recognition of Prior Learning procedure (see RPL Policy & Procedure) acknowledging that students can bring relevant skills and competencies which are educationally appropriate to be recognized so as to continue or resume learning.

Teaching and Learning, including research, are ensured to be the latest methods by applying the Continuous Monitoring Standard 10 using the quality cycle Plan-Review-Improve-Monitor-Evaluate. This is done through Lecturer's self-evaluations, appraisals, student's questionnaires results and other stakeholders both internal plus external.

The Institute of Tourism Studies will provide its students with:

- quality learning resources including access to online academic literature and reliable internet access throughout the campus.
- timely and relevant feedback on their learning
- work placements
- recognition of prior learning
- fair assessment according to the learning outcomes.

The Institute of Tourism Studies will provide its lecturers with:

- Internal resources and facilities to support learning and teaching
- Academic Work Resources Fund
- appropriate use of educational technologies
- ensure continuous professional development and sabbatical opportunities as per collective agreement.

INSTITUTE OF TOURISM STUDIES

Quality teaching and learning engages students as active participants who do their own self-study, do their research with assistance from their tutor and are involved as stakeholders in decision-making especially through their representation on the Board of Studies and the Programme Quality Validation Board.

Moreover, the Institute of Tourism Studies provides the Student Support Services, Guidance and Counselling to supplement teaching, learning and research.

The teaching-research nexus includes:

- using the latest research in designing and teaching modules
- teaching research methods as part of the programmes that require research
- building small scale research activities into level 2 – 3 programmes
- involving students in Tourism and Hospitality research.

The Library offers great support for the research as part of the procedure for learning and also as a support for teaching.